

CALL FOR PROPOSALS

Capacity Building Grant Window

Tonga Climate Change Fund (TCCF)

1. Background

Capacity building is fundamental to enhancing climate action and sustainable development in Tonga. The TCCF recognises that empowering stakeholders, fostering collaboration, and strengthening essential skills and knowledge are vital for effectively addressing climate change.

For the period **2025–2027**, the TCCF Management Committee has designated **capacity building as a standalone thematic priority**. This funding will help ensure that beneficiaries of the TCCF can understand, adapt to, and mitigate climate-related challenges, while gaining the knowledge, skills, and resources needed to sustain effective climate action.

Funding will be channelled through two avenues:

- **Embedded capacity building:** Grantees under other thematic funding windows may allocate part of their budget to capacity-building activities (e.g., training farmers in climate-smart agriculture, village water committee training, youth training in solar PV, mangrove restoration, vocational training for eco-tourism).
- **Standalone capacity development projects:** Accredited entities can apply for grants focused solely on capacity building, ensuring beneficiaries are equipped with targeted skills and knowledge.

By investing in these two approaches, the TCCF aims to achieve greater project effectiveness, genuine community ownership, and long-term sustainability.

2. Objectives

The Capacity Building Grant Window aims to:

- Strengthen individual, community, and institutional skills for climate change adaptation and mitigation
 - Enhance knowledge-sharing and awareness on climate change, risks, and solutions
 - Support the inclusion of Gender Equality, Disability, and Social Inclusion (GEDSI) in climate action
 - Equip beneficiaries with the tools and confidence to co-design and sustain climate-resilient projects
 - Align with Tonga's national climate change strategies and international commitments
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3. Funding Available

Two funding streams are available:

Embedded Capacity Building

- Integrated into projects under other TCCF thematic priorities
- A portion of the project budget can be explicitly allocated to training and knowledge-building activities

- Activities must be directly relevant to achieving the success of the parent project

Standalone Capacity Development Projects

- Dedicated grants of up to **TOP \$30,000**
- Projects focus solely on capacity building, with clearly defined objectives, activities, and outcomes targeted for beneficiaries
- Examples may include hands-on training in climate-resilient farming techniques, water harvesting operation and management, small-scale renewable energy installation and maintenance, training on crop diversification, awareness and education strengthening beneficiary capacities necessary for effective climate action.

Estimated Project Implementation Timeline: 12–18 months

4. Eligibility Criteria

For Government Agencies, Community Groups, NGOs, and CSOs:

- TCCF Accredited
- Demonstrated community connection and engagement track record
- Proposals must demonstrate a clear need for capacity building, supported by a needs assessment or strong justification
- Must identify qualified personnel to deliver training or capacity activities
- Projects should complement existing initiatives and avoid duplication with other government or NGO programmes

Eligible Expenses:

- Fees for trainers, facilitators, or technical experts
- Stipends or allowances for community trainers or local facilitators
- Knowledge products and awareness materials
- Training and workshops (venue hire and catering for participants during training sessions cannot exceed 20% of grant total).

Ineligible Expenses:

- Salary of a public officer
- Recurrent operational costs not directly tied to the project (e.g., salaries of existing staff, office rent, utilities)
- Vehicles
- Scholarships
- Expenditures related to political campaigns

See TCCF Regulation 52 'Prohibited activities and expenditure for use of the Fund' for further information.

5. Application Requirements for standalone Capacity Development Projects

Applications must include:

- Completed **TCCF Project Application Form** – Schedule 8 of the TCCF Regulations 2024 (available [here](#))
 - Proof of eligibility (accreditation certificate, letters of endorsement, evidence of community engagement or prior work)
 - A clear **capacity-building plan** including target beneficiaries, methods, and expected outcomes
 - At least one supporting letter from a relevant authority (e.g., town officer, line ministry, or donor partner)
 - Compliance with prohibited activities and expenditure rules (Regulation 52, TCCF Regulations 2024)
 - Details of co-financing or in-kind contributions (optional but encouraged)
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6. Submission Process

- **Deadline:** 5:00 PM on Friday, 26 September 2025
 - **Submission methods:**
 - Email: departmentclimatechange@gmail.com
 - Physical submission:
Ministry of Meteorology, Energy, Information, Disaster Management, Environment, Climate Change and Communications (MEIDECC)
Level 3, OG Sanft Building, Nuku‘alofa, Tonga
 - Applications may be submitted in **English or Tongan**
 - Late submissions will not be considered
 - **Enquiries:** departmentclimatechange@gmail.com | Phone: 26514
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7. Evaluation Criteria

Alignment with National Priorities

- Contribution to Tonga’s national climate change, adaptation, mitigation, and disaster risk reduction priorities

Project Design & Relevance

- Clear description of the capacity gaps addressed
- Practical activities with defined outcomes and beneficiaries
- Relevance to effective climate action and long-term resilience

Implementer Capacity

- Experienced personnel identified for training and knowledge transfer
- Proven ability to manage funds and deliver quality capacity-building outcomes

Community Benefit & Inclusivity

- Positive impact on vulnerable groups, including women, youth, and people with disabilities
- Demonstrates community ownership and active participation

Complementarity & Sustainability

- Avoids duplication and complements existing initiatives
- Long-term benefits and potential for scaling or replication
- Any in-kind or financial contributions

Refer to the Tonga Climate Change Regulations 2024. Schedule 11 for detailed guidance on the ranking matrix.

8. Post-Award Obligations

Successful applicants must:

- Sign a **Project Implementation Agreement** with the TCCF Secretariat (*Schedule 12, TCCF Regulations 2024*)
- Comply with the **TCCF Act 2021** and **TCCF Regulations 2024**, submitting regular monitoring, progress, and financial reports
- Allow site visits and audits
- Acknowledge TCCF support in all communications
- Seek Secretariat approval for any project changes
- Use funds only for the approved purposes stated in the Agreement

FANONGONONGO KE TOHI KOLE MAI

Fakahinohino ki he Pa'anga Tokoni 'a e Langa hake 'o e Taukei Ngaue

Pa'anga Tokoni á Tonga ki he Feliuliaki 'o e 'Ea (TCCF)

1. Puipuitu'a

Ko e Langa hake 'o e Taukei Ngaue (Capacity building) 'oku mahu'inga ia ki hono hiki'i hake 'a e ngaahi ngaue ki he feliuliaki 'o e 'ea pea mo e fakalakalaka tu'uloa 'i Tonga. 'Oku fakatokanga'i 'e he Sino'i Pa'anga 'a Tonga ki he Feliuliaki 'o e 'Ea, ko hono fakaivia ko ia 'a e ngaahi kupu fekau'aki, fakatupulaki 'a e fetokoni'aki, mo hono fakamalohia 'a e ngaahi taukei mo e ngaahi 'ilo 'oku mahu'inga 'aupito ia ki hono fakahoko 'aki 'a e ngahi ngaue ki he 'a e feliuliaki 'o e 'ea.

Ko e 2025 - 2027, kuo fokotu'u ai 'e he Komiti Pule 'o e Sino'i Pa'anga 'a Tonga ki he Feliuliaki 'o e 'Ea 'a e **'Langa hake 'o e Taukei Ngaue' ko ha kaveinga 'uluaki mahu'inga**. Ko e sino'i pa'anga ko eni 'e tokoni ia ke fakapapau'i ko e kau ma'u monu'ia mei he Sino'i Pa'anga 'a Tonga ki he Feliuliaki 'o e 'Ea te nau mahino'i, lava ke matu'uaki, mo fakasi'isi'i 'a e ngaahi pole 'o e feliuliaki 'o e 'ea, lolotonga ia 'oku nau fakalahi 'a e ngaahi 'ilo, taukei mo e naunau 'oku fiema'u ke fakatolonga'aki 'a e ngaue ki he feliuliaki 'o e 'ea.

Ko e pa'anga tokoni 'e fakahoko ia he founa 'e ua:

- **Fakahu e langa hake 'o e taukei ngaue:** Ko e kau ma'u tokoni ko ia 'i he malumalu 'o ha taumu'a tokoni makehe 'e lava ke vahevahe ha konga 'enau patiseti ki he ngaahi ngaue hono fakalakala'i 'o e taukei ngaue (fakatata'aki eni, ako'i e kau ngoue ki he ngoue tuifio fakapotopoto'i, ako ma'ae ngaahi komiti vai faka-kolo, ako ma'ae to'utupu fekau'aki mo e sola PV, fakatolonga pe toe to e tongo, ako fakangaue ki he takimamata).
- **Poloseki taautaha ki he langa hake 'o e taukei ngaue:** 'E malava he ngaahi kautaha kuo lesisita ki he Sino'i Pa'anga 'a Tonga ki he Feliuliaki 'o e 'ea, 'o kole ki he ngaahi tokoni 'oku fakatefito 'i he langa hake 'o e taukei ngaue, fakapapau'i ko e kau ma'u monu'ia kuo fakanaunau'aki 'a e ngaahi taukei mo e 'ilo kuo fakataumu'a.

Ko e 'inivesi 'i he ongo founa ko eni, 'oku fakataumu'a 'a e Sino'i Pa'anga 'a Tonga ki he Feliuliaki 'o e 'ea ke a'usia he poloseki ha ola 'oku toe leleiange, tokangaekina he kolo 'a e poloseki pea tu'uloa.

2. Ngaahi Taumu'a

Ko e Taumu'a 'o e Pa'anga Tokoni ki he Langa hake 'o e Taukei Ngaue ke:

- Fakamalohia taautaha, faka-kolo, mo e ngaahi taukei mataotao ki he matu'uaki mo fakasi'isi'i e feliuliaki 'o e 'ea.

- Fakalelei'i 'a e fevahevahe'aki 'o e 'ilo mo e tokanagaekina e feliuliuaki 'o e 'ea, ngaahi fakatu'utamaki mo e ngaahi solova'anga.
- Poupou'i hono fakakau e tangata mo e fefine, kau faingata'ia mo e kau katoa 'i he ngaue ki he feliuliu'aki 'o e 'ea.
- Fakanaunau 'a e kau ma'u monu'ia 'aki ha ngaahi me'angaue mo e taukei ke tisaini mo fakatolonga e ngaahi poloseki tu'uloa.
- Fakatatau ki he ngaahi palani ngaue fakafonua 'a Tonga ki he feliuliuaki 'o e 'ea pea mo e ngaahi tukupa fakavaha'a pule'anga.

3. Ma'u'anga Pa'anga Tokoni

Ko e ongo founa ma'u'anga pa'anga tokoni eni:

Fakahu e langa hake 'o e taukei ngaue

- Fakatahataha'i 'o e ngaahi poloseki 'i he malumalu 'o e ngaahi taumu'a mahu'inga makehe 'o e Sino'i Pa'anga 'a Tonga ki he Feliuliu'aki 'o e 'ea.
- Ko ha konga 'o e patiseti e poloseki e malava ke vahevahe atu ki he ako ngaue mo e ngaahi 'ilo taukei.
- Kuo pau ke felave'i tonu 'a e ngaahi ngaue mo hono a'usia e taumu'a 'o e poloseki

Poloseki taautaha ki he langa hake 'o e taukei ngaue

- Tukuatu 'a e pa'anga ke tohi kole mai ki ai ko e ma'olunga taha ko e \$30,000.
- Ko e ngaahi poloseki 'e fakatefito pe 'i hono langa hake 'o e taukei ngaue, pea 'oku 'i ai mo hono ngaahi taumu'a mahino, ngaahi ngaue mo e ngaahi ola 'oku fakataumu'a ki he kau ma'u monu'ia
- Ngaahi fakataataa e malava kau ai 'a e ako ngaue 'i ha founa ngoue ke ne matatali e feliuliuaki 'o e 'ea, founa tanaki mo e pule'i e ma'u'anga vai, fokotu'u mo hono tokanga'i 'o e ma'u'anga ivi iiki, ako ki he ngoue foha kehekehe, tu'unga mateuteu mo e ako ke fakamalohia 'a e ngaahi taukei ngaue 'a e kau ma'u monu'ia ki ha ola 'oku leleiange he ngaue ki he feliuliu'aki 'o e 'ea.

Fakafuofua ki he taimi fakahoko 'o e Poloseki: mahina 12 - 18

4. Ngaahi Makatu'unga 'o e tohi kole

Ki he Ngaahi Potungaue 'a e Pule'anga, Ngaahi Kautaha pe Kulupu Faka-kolo, Kautaha 'oku 'ikai ke fakapule'anga mo e Kautaha Sosaieti Sivile:

- Ngaahi Kautaha kuo 'osi lesisita ki he Sino'i Pa'anga 'a Tonga ki he Feliuliu'aki 'o e 'ea
- 'Oku 'i ai 'enau lekooti lelei 'i he fengaue'aki mo e ngaahi kolo
- Kuo pau ke fakahaa'i mahino mai 'i he tohi kole 'a e fiema'u ki he langa hake 'o e taukei ngaue pea poupou'i lelei mai
- Kuo pau ke 'i ai ha tokotaha taukei ke ne fakahoko e ako ki he langa hake 'o e taukei

- Ko e taumu'a 'o e tohi kole ke fakaiviva e ngaahi kaveinga ngaue tatau

Ngaahi Fakamole 'oku taau:

- Totongi ki he kau faiako mo e kau mataotao fakatekinikale
- Ngaahi pa'anga tokoni pe vahenga ki he kau faiako fakakolo pe fakaloto fonua
- Ngaahi koloa mo e naunau ki he polokalama mateuteu
- Ako mo e ngaahi fakataha (totongi 'o e ngaahi feitu'u mo me'atokoni ki he kau ma'u fakataha lolotonga 'a e ako)
- 'E 'ikai malava ke laka hake 'i he peseti 20% 'o e fakakatoa 'o e pa'anga tokoni ki he ngaahi fakataha ni.

Ngaahi fakamole 'oku 'ikai ke taau:

- Vahenga 'o ha 'ofisa fakapule'anga
- Ngaahi fakamole ki he ngaue 'oku 'ikai felave'i hangatonu mo e poloseki (vahenga 'o e kau ngaue lolotonga, totongi 'o e fale, vai, 'uhila)
- Ngaahi me'alele
- Ngaahi sikolasipi
- Ngaahi fakamole fekau'aki mo ha ngaahi kemipeini fakapolitikale

*Sio ki he **Tu'utu'uni ki he Sino'i Pa'anga 'a Tonga ki he Feliuliu'aki 'o e 'ea, Konga XV(52)** 'Ngaahi 'ekitiviti mo e fakamole 'oku tapui ke ngaue'aki 'a e Sino'i Pa'anga' ki ha toe fakaikiiki.*

5. Ngaahi Fiema'u ki he tohi kole ki he Poloseki Langa hake 'o e Taukei ngaue

Kuo pau ke kau ai 'a e ngaahi me'a ni:

- Foomu Kole 'a e Sino'i Pa'anga 'a Tonga ki he Feliuliuaki 'a e 'Ea ki he fakapa'anga 'o e Poloseki – Tepile 8 'o e Tu'utu'uni ki he Sino'i Pa'anga 'a Tonga ki he Feliuliu'aki 'o e 'ea 2024 (vakai ki he uepisaiti)
- Fakamo'oni 'o e taau (Setifikeiti 'o e Tohi Fakamo'oni'i [accreditation certificate], ngahi tohi fakamo'oni 'o e fengaue'aki mo e komiuniti)
- **Palani ngaue mahino ki he langa hake 'o e taukei ngaue** 'oku fakakau ai 'a e kakai 'oku fakataumu'a ki ai 'a e poloseki, ngaahi founa ngaue, mo e ngaahi ola 'oku 'amanaki 'e ma'u mei he poloseki.
- Ko ha tohi poupu mei he kau ma'u mafai fekau'aki ('ofisa kolo, 'ofisa pule mei he Potungaue 'a e Pule'anga pe kautaha foaki)
- Tauhi ki he ngaahi ngaue 'oku tapui mo e ngaahi tu'utu'uni fakamole (Tu'utu'uni 52, Tu'utu'uni ki he Sino'i Pa'anga 'a Tonga ki he Feliuliu'aki 'o e 'ea 2024)
- Ngaahi fakaikiiki 'o ha ngaahi tokoni fakapa'anga fakataha pe tokoni fakapa'anga ('oku fili pē ka 'oku fakalototo'a'i)

6. Founa Fakahu tohi

- **'Aho faka'osi:** Taimi 5PM 'aho Monite, 22 'o Sepitema 2025

- **Ngaahi founa fakahu tohi:**
- Imeili: departmentclimatechange@gmail.com
- Tu'asila:

Potungaue Va'a Fakamatala 'Ea, Ma'u'anga Ivi, Ma'u'anga Fakamatala, Tokangaekina 'o e Ngaahi Fakatamaki, 'Atakai, Feliuliaki 'o e 'Ea mo e Fetu'utaki (MEIDECC)

Levolo 3, Fale OG Sanft, Nuku'alofa, Tonga

- 'E lava ke fakahū atu 'a e ngaahi tohi kole 'i he lea faka-Pilitānia pe faka-Tonga .
- 'E ikai tali ha fakahu tomui mai.
- Ki ha toe faka'eke'eke fetu'utaki mai ki he: departmentclimatechange@gmail.com | Telefoni: 26514

7. Ngaahi Makatu'unga 'e fakahoko'aki hono sivi'i

Fenapasi mo e ngaahi mahu'inga 'uluaki fakafonua

- Tokoni ki he ngaahi mahu'inga 'uluaki 'a Tonga ki he feliuliaki 'o e 'ea, ngaahi taumu'a 'a e Pule'anga ki he matu'uaki, fakasi'isi'i, mo e fakasi'isi'i 'a e ola tamaki mei ha fakatu'utamaki.

Fa'u 'o e Poloseki mo hono felalave'i

- Fakamatala'i mahino 'a e ngaahi fiema'u fakalelei ki ha taukei ngaue 'oku 'ikai ma'u
- Ko e ngaahi ngaue 'oku 'i ai hono ngaahi ola mahino pea mahino mo e kakai 'e ma'u monu'ia mei he poloseki
- Felave'i mo e ngaahi ngaue ki he feliuliaki 'o e 'ea pea tolonga taimi loloa mo tu'uloa foki

Taukei ngaue hono fakahoko

- Taha taukei kuo faka'ilonga'i ki he ako mo hono 'oatu 'a e 'ilo
- Fakamo'oni'i mai 'a e malava ke pule'i 'a e pa'anga tokoni pea ke ha sino mai 'a e ngaahi ola matu'aki lelei 'aupito 'i he langa hake 'o e taukei ngaue

Kolo Monu'ia mo e katoa 'oku kau ki ai

- Ngaahi ola lelei 'i he ngaahi kulupu 'ikai malohi, kau ki ai mo e kakai fefine, to'utupu mo e kau faingata'ia
- Fakaha ki he pule kolo mo kinautolu 'e kau mai

Fakakakato pea Tu'uloa

- Faka'ehi'ehi mei he toe fakahoko pea fakakakato 'a e ngaahi fokotu'utu'u 'oku lolotonga 'i ai
- Ngaahi monu'ia taimi loloa mo e malava ke fakalahi pe toe fakahoko

- Ko ha ngaahi tokoni pe tokoni fakapa'anga

*Kataki 'o vakai ki he **Tu'utu'uni ki he Sino'i Pa'anga 'a Tonga ki he Feliuliu'aki 'o e 'ea 2024, Tepile 11** ki he fakaikiiki 'o e metuliki fakatu'utu'unga.*

8. Ngaahi fatongia hili hono foaki 'o e tokoni

Ko kinautolu kuo tali 'enau ngaahi tohi kole tokoni kuopau ke:

- Fakamo'oni 'i he Aleapau Ki hono Fakahoko 'o e poloseki mo e Sekelitali ki he Sino'i Pa'anga 'a Tonga ki he Feliuliu'aki 'o e 'Ea (Tepile 12, Tu'utu'uni ki he Sino'i Pa'anga 'a Tonga 2024)
- Ngaue fakatatau ki he Lao ki he Sino'i Pa'anga 'a Tonga ki he Feliuliu'aki 'o e 'ea 2021 mo e Tu'utu'uni ki he Sino'i Pa'anga 'a Tonga ki he Feliuliu'aki 'o e 'Ea 2024 ke fakahu e ngaahi lipooti sivi'i, fakalakalaka mo e fakamatala fakapa'anga 'o e poloseki.
- Faka'atā 'a e ngaahi 'a'ahi atu ki he feitu'u ngaue pea mo e ngaahi 'atita.
- Fakaha 'a e poupou mo e tokoni 'a e Sino'i Pa'anga 'a Tonga ki he feliuliu'aki 'o e 'Ea 'i he ngaahi fetu'utaki kotoa pe fekau'aki mo e poloseki.
- Kumi ha ngofua ki he Sekelitali ki ha ngaahi liliu ki he poloseki
- Ngaue'aki pe 'a e pa'anga tokoni ki he ngaahi taumu'a kuo fakaha he Aleapau