

**CLIMATE CHANGE TRUST FUND APPLICATION FORM**  
**FOOMU KOLE TOKONI PA'ANGA MEI HE PA'ANGA TALASITI KI**  
**HE FELIULIUAKI 'O E 'EA**

Please read the CCTF guidelines before completing this Application Form. The Form must be completed in English or Tongan. All questions **MUST BE ANSWERED** and provide support documents or the proposal will not be considered for funding.

*Kataki 'o lau 'a e fakahinohino kimu'a pea ke toki fakakakato 'a e Foomu EOI. 'E malava pe keke fakafonu 'I he lea fakapalangi pe fakatonga. Kuopau **KEKE TALI 'AE FEHU'I KOTOA**, pea mo 'omai 'a e ngaahi fakamatala ke tokoni'i ho'o tohi kole, ka 'ikai, 'e hoko ho'o tohi kole ke mole ai ho faingamalie.*

If the space provided is not enough, please attach a separate piece of paper for each question. Supporting materials such as letters, photographs or diagrams may be attached.

*Kapau 'oku 'ikai ke fe'unga 'a e 'elia ke hiki ai ho'o tali, 'e malava pe ke fakahoko 'i ha la'i pepa kehe. 'E tali pe ke 'omai mo ha'o ngaahi tohi pou pou 'o hange ko ha tohi, ngaahi 'ata pe fakatata.*

IF YOU HAVE ANY QUESTIONS ABOUT THE FORM, PLEASE CONTACT:

**KAPAU 'E 'IAI HA'O NGA AHI FEHU'I FEKAU'AKI MOE FOOMU, KATAKI FETU'UTAKI MAI KI HE:**

**CCTF Coordinator  
Project Management Unit  
Strategic Program for Climate Resilience  
Department of Climate Change  
Ministry of Energy, Environment, Climate Change, Disaster Management,  
Meteorology, Information and Communication (MEIDECC)**

Telephone:

Fax:

Email:

**PMU WILL ACKNOWLEDGE THE RECEIPT OF APPLICATION AND PROVIDE A PROJECT NUMBER**

**'E FETU'UTAKI ATU 'AE PMU 'I HONO MA'U PE HO'O TOHI KOLE TOKONI MO 'OATU 'AE FIKA HO'O POLOSEKI**

<b>Background Details</b>	
1. Project Title: <i>(Please provide a descriptive title)</i> Hingoa 'o e Poloseki <i>(Kataki 'o 'omi ha hingoa 'oku ne fakamatala'i hono mahu'inga)</i>	
2. Name of Organization: Hingoa 'o e Kautaha pe Komiti Fakakolo 'oku kole	
<b>3. Brief Description of Your Organization: Fakamatala nounou 'o e</b>	

<b>Kautaha pe Komiti Fakakolo</b>	
When was your organization or group formed? <i>(Na'e fokotu'u 'a e Kautaha/Kulupu 'ane?)</i>	
What is the purpose and activities of your organization or group? <i>(Koe ha 'a e taumu'a moe ngaahi ngaue 'ae kautaha/Kulupu)</i>	
Do you have any kind of community action or development plan? <i>('Oku 'iai ha fa'ahinga palani fakakolo pe fakalakalaka ke fakahoko?)</i>	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>4. Contact Details: Fetu'utaki</b>	
Contact Person <i>(Tokotaha fetu'utaki)</i>	
Position <i>(Lakanga)</i>	
Address <i>(Tu'asila)</i>	
Telephone & Mobile <i>(Telefoni mo mopaila)</i>	
Fax <i>(Fekisi)</i>	
E-mail <i>(Imeili)</i>	

5. PROJECT LOCATION. *(Feitu'u 'e fakahoko ai 'ae Poloseki) - please tick box*

*Island/Motu*

*Community/Komuniti*

*Please describe in detail and if possible, attach a location map*

*(Kataki 'o fakamatala'i fakaikiiki ange, pea kapau 'e lava fakapipiki ha ki'i mape)*

6. PROJECT DESCRIPTION. FAKAMATALA 'OE POLOSEKI

6.1 Purpose and description of the Project. *(Taumu'a 'o e Poloseki)*

6.2 What is the project expected to achieve and how. *(Koe ha 'a e ola 'oku fiema'u ke a'usia 'ehe poloseki pea mo hono founa)*

6.3 Who will benefit from the project *(How many people, how many women, children). Ko hai e ma'u faingamalie mei he poloseki. (Kakai 'e tokofiha, kakai*

fefine 'e fiha, moe fanau).

6.4 Describe how community members including women will participate in the implementation of the project? (Fakamatala ki he founga 'e kau mai ai 'a e kakai 'o e komuniti moe kakai fefine ki hono ngaue'i 'o e poloseki).

6.5 Will community contribute in-kind? 'E 'iai ha tokoni 'ae komuniti?

YES   
NO

If yes, specify how? Kapau 'oku 'io, koe ha 'ae tokoni koia, pea mo hono founga?

6.6 Will this project require the purchase or acquisition of land? Is it provided? 'E fiema'u 'a e tokoni koia ki hano fakatau pe fiema'u ha kelekele?

YES   
NO

6.7 Implementation schedule showing activities and timeframe: Fiema'u ke fakaha 'a e ngaahi ngaue kotoa 'e fakahoko mo hono taimi

<b>Activity Ngaue ke Fakahoko</b>	<b>Timeframe Taimi ke Fakahoko ai Ngaue</b>	<b>Lead Tataki Ngaue (Kulupu)</b>	<b>Support Tokoni ki he Ngaue (Kulupu)</b>

6.8 How is your community's physical environment affected by this project? Koe ha 'a e founga 'e uesia ai 'a e 'ataakai 'o e komuniti mei he poloseki?

6.9 How you intend to manage the project outcome in the long run? Koe ha e founa 'oku ke 'amanaki ke pule'i 'aki 'a e poloseki kene ma'u ha ola 'i ha taimi loloa?

6.10 What kind of other resources (other than that provided by the project) might your community need to help with long-term sustainability of the project, such as land, equipment, and infrastructure). Koe ha e ngaahi tokoni kehe (tukukehe 'aia 'e ma'u mei he poloseki) 'e malava 'e he komuniti 'o tokoni ki he tu'uloa loloa 'a e poloseki, hange koe kelekele, me'angaue mo ha langa lalahi

6.11 What other neighbouring communities might benefit from your project? Ko hai ho ngaahi komuniti kaunga'api 'e kaunga lelei kiai 'a e poloseki?

6.12 What is the population of your community? What component are women? Koe ha e tokolahi 'o e kakai 'i ho komuniti? Koe ha e tokolahi 'o e kakai fefine?

6.13 What kind of in-kind support might you offer, such as materials, labour, and or fund matching (max 5%). Koe ha e fa'ahinga tokoni 'e malava ai keke pou pou mai, hange koe naunau langa, leipa pe pa'anga ke hoa moe pa'anga kole (lahi taha 'ae 5%)

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DESCRIPTION OF THE ACTIVITY (refer to 6.7)  
FAKAMATALA 'AE NGAUE 'E FOKOTU'U

TIMEFRAME  
TAIMI

7. BUDGET. PATISETI

Please provide propose budget for your project Do you have an expectation on how much this project will cost? Kataki o 'omai ha patiseti ho'o poloseki. 'Oku ke 'ilo koe ha e lahi e pa'anga ke fakahoko 'aki 'a e poloseki

YES/'IO   
NO/'IKAI

Activity Ngaue ke Fakahoko	Timeframe Taimi ke Fakahoko ai Ngaue	Budget (TOP)		
			Project	In-kind
		<b>TOTAL</b>		

If yes, please attach itemised preliminary budget in Tongan Pa'anga. Kapau 'oku 'io, kataki 'o fakapipiki mai 'o e fakaikiiki 'o e patiseti 'i he Pa'anga Tonga

8. COMMUNITY SUPPORT LETTERS: NGA AHI TOHI POUPOU MEI HE KOMUNITI

	First Referee Fakaongoongo lelei 1	Second Referee Fakaongoongo lelei 2
Name Hingoa		
Organisation / Institution Kautaha/Kulupu		
Position Lakanga		

Address (full address) <i>Tu'asila kakato</i>		
E-mail <i>'Imeili</i>		
Phone <i>Telefoni</i>		
How this person is known to you/your organisation <i>Koe ha 'oku 'ilo'i ai koe /kautaha 'e he tokotaha ni</i>		

9. Should your application be successful, nominate 3-5 members, (at least one of whom shall be a woman) who will be established as the Community Technical Working Group (CWG) to work with the Project Management Unit.  
*Kapau 'e tali ho'o kole tokoni, fakaha mai ha hingoa 'e toko 3-5 (koe tokotaha koe fefine) 'e hoko koe memipa 'i he Kulupu Tekinikale 'a e Komuniti ke fengau'e'aki moe PMU*

	<b>Chair Sea</b>	<b>Member 1 Memipa 1</b>	<b>Member 2 Memipa 2</b>	<b>Member 3 (optional) Memipa 3 (kapau 'e fiema'u)</b>	<b>Member 4 (optional) Memipa 4 (kapau 'e fiema'u)</b>
Name <i>Hingoa</i>					
Position in Community <i>Lakanga 'i he Komuniti</i>					
Address (full address) <i>Tu'asila kakato</i>					
E-mail <i>Imeili</i>					
Phone <i>Telefoni</i>					

## 10. SIGNATURE: FAKAMO'ONI

Should this application be successful I, ....., the designated member of community (can be a member of the proposed CWG), hereby undertakes to:

*Kapau 'e tali 'ae tohi kole tokoni ke fakapa'anga, Koau koe memipa kuo fakamafai'i 'e he Komuniti (malava pe ko ha memipa kuo fokotu'u ki he Kulupu Tekinikale 'a e Komuniti pe CWG), ke fakahoko 'ae ngaahi me'a ko 'eni:*

1. Assist Project Management Unit (PMU) in development of the Project Assessment Document. *Tokoni ki he PMU 'i he fokotu'utu'u 'o e Tokumeni ke sivi'i 'aki 'a e Poloseki.*
2. Provide monitoring reports and a final report. *Ngaue ki he ngaahi lipooti monitoa moe*

*lipooti aofangatuku 'o e poloseki.*

3. Publicly acknowledge ADB funding of the project. *Ke fakaha mo fakamalo ki he fakapa'anga 'e he ADB 'a e poloseki.*
4. Accept and co-operate with CRSP independent monitoring of the project. *Tali mo ngaue fakataha moe CRSP 'i he monitoa tau'ataina 'o e poloseki.*
5. Make no changes to the project without consultation with CRSP. *'E 'ikai ke fakahoko ha ngaahi liliu ki he poloseki ta'e tomu'a fakaha ki he CRSP.*
6. Not use the money for anything other than the project set out above. *'E 'ikai ngofua ke ngaue'aki 'a e pa'anga tokoni ki ha toe me'a kehe, tukukehe pe 'aia 'oku ha 'i he poloseki*

At .....

Signature: ..... Date: .....

*Fakamo'oni:* ..... *'Aho:* \_\_\_\_\_

Name: ..... Position in the Organisation RR.....

*Hingoa:* ..... *Lakanga 'i he Kautaha/Kulupu:* \_\_\_\_\_

**Before submitting your Application check the following:**

**Kimu'a pea fakahu mai ho'o EOI, kataki 'o vakai'i 'ae ngaahi me'a ko 'eni:**

- Project meets project eligibility criteria, *Katoi kotoa 'e he poloseki 'a e ngaahi makatu'unga*
- Application proposes eligible activities to be conducted, *Koe tohi kole tokoni 'oku ne tuku mai 'a e ngaahi ngaue kuo fakangofua ke fakahoko*
- Applicant is supported by beneficiaries, *Koe tohi kole tokoni 'oku pou pou'i 'e kinautolu 'e ma'u faingamalie mei he poloseki*
- None of the non-eligible activities and inputs is included. *'Oku 'ikai kene fakakau ha ngaahi ngaue kehe 'oku 'ikai fakangofua 'ehe CCTF*
- In addition, applicants for the medium scale projects must provide supporting documentation that demonstrates: *Koe tohi kole lotoloto kotoa pe, kuopau kene 'omai 'a 'ene ngaahi tohi pou pou ke fakahaa'i:*
- How the proposed project promotes climate change resilience in the community, *founga 'oku fokotu'utu'u 'e he poloseki ke pou pou'i 'a hono fakafepaki'i 'o e feliuliuaki 'o e 'ea 'i he komuniti*
- Demonstrates capacity to complete the project on time and within budget. *Fakahaa'i mai 'oku malava ke fakakakato 'a e poloseki 'i hono taimi totonu pea mo hono patiseti*